



EMPLOYMENT SCREENING INQUIRY FORM

APPLICANT
NAME (FIRST) (MIDDLE) (LAST)
OTHER NAME(S) USED
PRESENT ADDRESS
CITY STATE ZIP TELEPHONE
PREVIOUS ADDRESS
CITY STATE ZIP TELEPHONE
SOCIAL SECURITY NUMBER
BIRTH DATE: MONTH DAY YEAR
DRIVERS LICENSE NUMBER YEAR

AUTHORIZATION
AUTHORIZATION TO RELEASE CRIMINAL HISTORY INFORMATION REPORTS, PRIVATE COMPANIES' DISHONESTY, DRUG OFFENSE, OR VIOLENCE REPORTS, OR CREDIT BUREAU REPORTS. For and in consideration of my being considered for employment, I hereby authorize the Company designated below ("Employer") to make inquiries to Rental Property Screening, LLC (RPS) a consumer reporting agency, concerning my employment suitability and qualification; including: (i) any public record of any convictions for crimes of violence or dishonesty; (ii) any incidents of employment dishonesty, retail theft, or other employment related acts of dishonesty, violence, or drug related offenses reported to RPS by any merchant or employer where such acts occurred; or (iii) any credit bureau reports. I further authorize any governmental agency where such conviction information is on file, or any company ("Prior Company") where such incident or credit transaction occurred, and RPS to disseminate such report(s) to Employer during any period(s) while I may be employed by Employer. I hereby authorize Employer to make further like inquiries to RPS as Employer may, from time to time, deem necessary for employment purposes. I also hereby authorize RPS, any such governmental agency, any such credit bureau, and any such Prior Company to issue such reports in response to Employer's inquiry(ies). I waive any further notice with respect to Employer's inquiries or with respect to such governmental agencies, such Prior Companies, such credit bureaus, or RPS dissemination of any such report(s). I hereby generally release and fully discharge RPS, every such governmental agency, every such credit bureau, and every such Prior Company from any against all liability with respect to, or arising from, the release or dissemination of any such information for such purposes. I understand that my employment, promotion, or retention may be determined, in whole or in part, based on the report(s) so issued to employer by RPS. I have been informed and I understand that I may obtain a copy of such report and that I may dispute the accuracy or completeness of the information reported to Employer by writing or calling RPS at the address or telephone numbers listed above.
I certify that the aforementioned applicant has signed and agreed to these conditions on the date listed on this form and can provide a copy of said signed Agreement upon request.
DATE AUTHORIZED / SIGNATURE

COMPANY
COMPANY LOCATION
INTERVIEWER RETURN FAX NUMBER
SCREENING SERVICES REQUESTED (PLEASE CHECK):
RPS SCREENING ONLY CRIMINAL CONVICTION SEARCHES CREDIT REPORT SOCIAL SECURITY NUMBER VALIDATION
ALABAMA STATEWIDE
OTHER STATES AND COUNTIES (Please List)
Company's Certification: Company hereby certifies to RPS that it is requesting a consumer credit report(s) on the applicant named above and that Company will use that report(s) only for employment purposes.

